

Minutes of Meeting

Agenda: Erecting water harvesting system in the all the building of college

Criterion: Institutional values and best practices (7)

Venue: Department of Computer Application

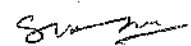
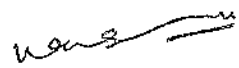
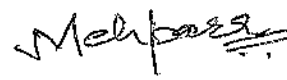


Attended by: Members of IQAC


Dated: 08-03-2023

Points discussed:

1. All members were of opinion the utilizing rain water for irrigation and other use is an important step towards saving water for future generations.
2. The matter is to be taken up with the college development committee.
3. The cost of the project and its feasibility.

Members of IQAC

1. Dr. Susana Bashir 
2. Prof. Waseem Shahri 
3. Dr. Mehpara Maqsood 
4. Dr. BILAL MAQSOOD 
5. Prof. Ab. Qayoom Sofi 


Coordinator IQAC

Minutes of Meeting

Venue: Office of the Principal.

Dated: 20-04-2023

Attended by: Members of IQAC

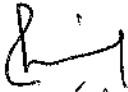



Agenda: Submission of AQAR 2022-2023


Criterion 1: Curricular Aspects

Points discussed:

1. Add on courses / certificate courses to be organized by different departments in the college.
2. Discussed about an orientation program about framing the syllabus for upcoming semesters (NEP 2020) to be organized by IQAC.
3. Discussed the various courses (PG, Honors, etc) to be introduced as per NEP 2020.

Members:

1. 
2. 
3. 
4. Dr. Mehpara Maqsood Mehpara
5. 


Coordinator IQAC

Government College for Women M.A Road Srinagar.

Internal Quality Assurance cell (IQAC)


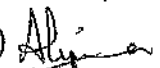
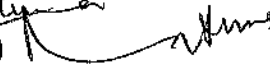
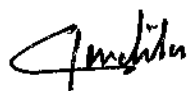

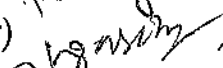



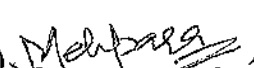


Minutes of the meeting

Meeting of the College IQAC Members and College Librarian was held on 25-04-2023 under the chairmanship of the worthy Principal to discuss Installation of CCTV cameras around the campus and Installation of quick-service cafe (Nescafe Kiosk).

Committee impressed upon to improve the overall security and to increase the accountability, there is need to install more CCTV cameras at different locations of the college.

Realizing the fact that college students and staff experience daily stress from their busy schedule. Drinking coffee is how they get the energy to squeeze hours into their day. Installation of Nescafe kiosk (quick service cafe) to be installed, said by Madam Principal and concerned committee is directed to proceed for the said installation.

Attendees

1. Prof. Rashid Ashraf (Convenor) 
 2. Dr. Suzana Bashir (Member)
 3. Dr. Alima Mudasar (Member) 
 4. Ms. Waseema Hamid (Member) 
 5. Dr. Abina Habib (Member)
 6. Dr. Rajou Kumar Pandita (Member) 
 7. Mr. Abdul Qayoom (Member)
 8. Dr. Bilal Maqbool (Member) 
 9. Dr. Waseem Shehri (Member) 
 10. Dr. Zahid Yaseen (Member) 
 11. Dr. Javaid Ahmed (Member) 
 12. Dr. Suhai Ahmed. (Member) 
 13. Dr. Muzamil Ashraf (Member)
 14. Dr. Mehpara Masood (Member) 
 15. Dr. Sameer Kaul 
 16. Prof. Shahiv Ahn... 
- Minutes of the meeting approved by the Madam Principal

Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting regarding Criteria 2

Date: 6th May, 2023

Time: 1:30 pm

Venue: Principal's Office

Presided over by: Prof. (Dr) Ruhi Jan, Principal

Agenda:

- To provide more opportunities to students for field experiences related to the syllabus.
- To organise special career counselling sessions for the outgoing students in collaboration with the Career Counselling and Placement Cell of the College.
- To introduce add on, certificate, short term courses in the curriculum.


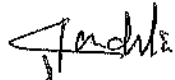


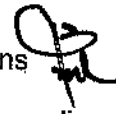




Discussions and Resolutions:

- The meeting started on a welcome note by IQAC Coordinator Prof. Rashid Ashraf Malik.
- The committee laid stress on the incorporation of more field visits of the students in the concerned subject. The department of Botany was appreciated by the Chairperson for arranging a number of field visits for the benefit of students.
- The Career Counselling and Placement Cell of the College was directed by the chairperson to organise special career counselling sessions for the outgoing students on the job opportunities, higher education, research etc on urgent basis
- The Chairperson directed the HOD's of all the departments in general to provide a list of the different add on, certificate, short term courses that they will be offering.

- The IQAC coordinator will review the progress and will initiate measures for speedy completion of the work with information to the other members in the cell.

The meeting concluded with Vote of thanks proposed by IQAC Coordinator Prof. Rashid Ashraf Malik.

Members present:

- Prof. Rashid Ashraf Malik, Coordinator 
- Dr. Muzamil Ashraf, Co-coordinator
- Dr. Rajou K. Pandita, Senior Faculty, Department of Physics 
- Prof. Ab. Qayoom Sofi, HOD Computer Applications 
- Prof. Waseema Hamid, Department of Education
- Prof. Suzana Bashir, Department of Botany 
- Prof. Alima Mudasir, Department of English
- Dr. Bilal Maqbool, Department of Computer Applications 
- Dr. Suhail Ahmad, Department of Mass comm. and Journalism
- Dr. Zahid Yaseen, Department of Chemistry 
- Dr. Javeed A. Sheikh, Department of Chemistry 
- Dr. Waseem Shahri, Department of Botany 
- Dr. Mehpara Maqsood, Department of Botany 


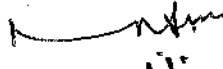
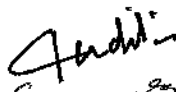
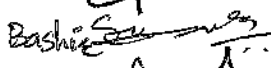



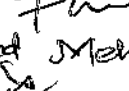
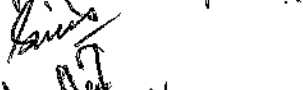

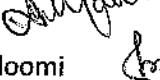

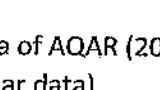
Minutes of IQAC Meeting

Date: 11-07-2023

Time: 12:00 Noon

Venue: Department of Computer Applications

Attendees:

- Prof. Raashid Ashraf (Convener) 
- Prof. Aalima
- Prof. Waseema 
- Prof. Raju^{k.} Pandita 
- Prof. Suzana Bashir 
- Prof. Abdul Qayoom 
- Prof. Bilal Maqbool 
- Prof. Zahid Yaseen 
- Prof. Sheikh Javeed 
- Prof. Mehpara Maqsood 
- Prof. Sohail Ahmad 
- Prof. Shabir Ahmad 
- Prof. Amir Maqbool 
- Prof. Muzamil Makhdoomi 

Agenda:

1. Completion of Assigned Criteria of AQAR (2022-2023)
2. Collection of Data for SSR (5 Year data)
3. Contacting EMMRC KU for College Documentary and College Tarana
4. Devising Lecture Series, Workshops, or Seminars by Departments of the College

Proceedings:

Prof. Raashid Ashraf (Convener IQAC) welcomed all the members and started the proceedings of the meeting.

1. Completion of Assigned Criteria for AQAR:

- It was discussed that all members of the IQAC should complete their assigned criteria for the Annual Quality Assurance Report (AQAR) for the 2023.
- Each member will review and assess the designated areas and provide the necessary data and information required for the report.
- A deadline of **30th July 2023** was set for submitting the completed criteria.

2. Collection of Data for SSR:

- The importance of collecting data for the Self-Study Report (SSR) was emphasized.
- The IQAC members will collect data for SSR for the period from June 2019 to June 2023 of the already assigned criteria.
- SSR data collection shall be completed by the end of December.

3. Contacting EMMRC KU for College Documentary and College Tarana :

- Dr. Sohail has been assigned the task of contacting EMMRC KIU (Educational Multimedia Research Centre, University of Kerala) to discuss the development of a college documentary and a college tarana (anthem).
- Dr. Sohail will coordinate with EMMRC KU to outline the objectives, content, and timeline for both projects.

4. Devising Lecture Series, Workshops, or Seminars by Departments:

- It was suggested that each department should devise a plan to organize lecture series, workshops, or seminars to enhance academic and professional development.
- The IQAC members encouraged collaborative efforts between departments to promote interdisciplinary learning and knowledge sharing.
- The departments will submit their proposed topics, speakers, and schedules for review and approval by IQAC.

5. Endorsement of best practises initiated by CDC.

IQAC strongly endorsed the construction of **rainwater harvesting unit**, **compost pit** for waste disposal and construction of **concrete base for green bins**.

Action Items:

- All IQAC members: Complete assigned criteria for AQAR by 30th July 2023
- All IQAC members: Gather data for SSR by December 2023.
- Dr. Sohail: Contact EMMRC KU to discuss the college documentary and college tarana and coordinate the project.
- All departments: Devise lecture series, workshops, or seminars and submit proposals for review and approval by IQAC.

Adjournment:

The meeting was adjourned at 12:45pm, thanking all attendees for their participation and contributions to the discussions.

Minutes recorded by: Muzamil Makhdoomi

Minutes of meeting approved by the College Principal


Prof (Dr) Ruhi Jan Kanth

Principal

Minutes of IQAC


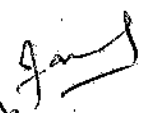



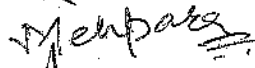


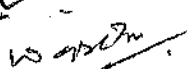
Meeting Minutes

Date: July 24, 2023

Time: 2:00 pm

Venue: Department of Computer Applications

Attendees:

- Prof. Raashid Ashraf (Convener) 
- Prof. Aalima Mudasir
- Prof. Waseema Hamid
- Prof. Rajou K Pandita
- Prof. Suzana Bashir
- Prof. Abdul Qayoom 
- Prof. Bilal Maqbool 
- Prof. Zahid Yaseen 
- Prof. Javeed Ahmad 
- Prof. Mehpara Maqsood 
- Prof. Sohail Ahmad 
- Prof. Shabir Ahmad
- Prof. Amir Maqbool
- Prof. Muzamil Makhdoomi 
- Prof. Waseem Shakori 

Agenda:

1. Criteria 3 of AQAR 2023-23
2. Starting of College Science International Journal
3. Setting up of Research and Innovation Lab in New Classroom Building

Meeting Proceedings: The IQAC meeting for July 24, 2022, convened in the scholarly environs of the Department of Computer Applications at 3:00 pm. Prof. Raashid Ashraf, serving as the Convener, welcomed the esteemed participants and emphasized the significance of the agenda items, fostering an atmosphere of constructive engagement.

Agenda Item 1: Criteria 3 of AQAR 2023-23: The initial agenda item centered around a meticulous exploration of Criteria 3 within the ambit of the Annual Quality Assurance Report (AQAR) for the academic year 2023-24. A comprehensive discussion unfolded, encompassing data acquisition, rigorous analysis, and the requisite documentation necessary for compliance.

Agenda Item 2: Starting of College Science International Journal: A dynamic dialogue ensued as participants deliberated on the inception of a College Science International Journal. The potential to amplify scholarly contributions, foster academic discourse, and provide a platform for innovative research was meticulously examined, paving the way for a vibrant exchange of ideas.

Agenda Item 3: Setting up of Research and Innovation Lab: The meeting reverberated with anticipation as discussions revolved around the establishment of a state-of-the-art Research and Innovation Lab within the precincts of the New Classroom Building. Attendees envisaged a hub for creativity and discovery, charting the blueprint for a space that nurtures groundbreaking research endeavors.

Action Items:

1. A dedicated commitment to adhere to the requisites of Criteria 3 for the forthcoming AQAR report was collectively underscored, ensuring accurate data compilation, rigorous analysis, and meticulous documentation.
2. The realization of the College Science International Journal found unanimous support, and a committee will be constituted to orchestrate its inception, aligning the publication with the institution's academic ethos and standards.
3. The vision of a Research and Innovation Lab took concrete shape, and a task force was formed to navigate the logistics of equipment, design, and collaboration required for its successful establishment.

As the meeting reached its culmination, Prof. Raashid Ashraf extended profound gratitude to all attendees for their insightful contributions, fostering an environment of academic growth and enriching the institution's journey toward excellence.

Prof. Rashid Ashraf Malik

Coordinator IQAC

MINUTES OF THE MEETING

01/08/2023

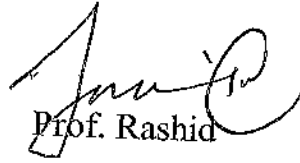
A meeting of the IQAC committee was held on 1st of August 2023. The meeting was chaired by the Convener IQAC committee. After formally welcoming all the members he introduced the agenda of the meeting – Student Support and Progression. Following decisions were taken in the meeting:

- That this college is committed to create and maintain a community in which students and employees can work together in an environment free of violence, exploitation, intimidation and stress.
- Zero tolerance towards all forms of gender violence, sexual harassment and discrimination on the basis of sex/gender
- Anti-sexual harassment committee of the college to keep constant vigil on any act of sexual harassment in the campus
- Strict warnings to be displayed in the campus against commission of sexual harassment in any form
- Anti-sexual harassment committee to take cognizance of complaints about sexual harassment, conduct enquiries, aid and speedy redressal to the victims, recommend penalties and take action against the harasser, if necessary
- The disciplinary action to commensurate with the nature of the violation and could be in the form of warning, suspension or even expulsion from the college

- To promote a social and psychological environment that will raise awareness about sexual harassment in its various forms

Following members attended the meeting:

Convener

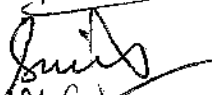

Prof. Rashid

Members

Prof. Alima



Prof. Suhail



Prof. Shabir

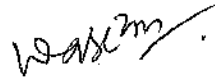


Prof. Raju Kumar



Prof. Suzana

Prof. Waseem Shehri



Prof. Mehpara



Prof. Javed



Dr. Sameer Kaul



Dr. Waseema Hamid



Dr. Zahid Yaseen

